



ROYAL KING'S PARK TENNIS CLUB (INC)

COMMITTEE MEETING AT RKPTC

Monday, 21 January 2022 at 6:00pm – Members Pavilion

MINUTES

1. Quorum / Apologies

Present

Susan Tay	Vice-President
Bruno Camarri	Immediate Past President
Mark Trevaskis	Treasurer
Greg Jacobs	Secretary
Julie Martin	Captain
Darryl Daisley	Committee member
Ben Kamien	Committee Member

Apologies

Olivia Iangensipen	Vice Captain
Larissa Flatters	Heritage Officer

In Attendance

Tatum Wolmarans	Administrator
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Minutes Taken by Tatum Wolmarans

Darryl Daisley was present within the meeting via a telephone call.

2. Approval of Minutes of previous committee meeting

Meeting minutes from December 13th was brought up for discussion, Bruno making the comment that the extract was not included. Greg stated that the minutes was approved and agreed upon at the most recent meeting held on January 5th, where an additional extract is added to the approved minutes for future reference.

With reference to the meeting minutes held on January 5th both Bruno and Julie cited minor grammatical changes in which required amendment. The meeting minutes were approved and accepted as a true and accurate record by Julie and seconded by Ben.

3. Action items from previous meetings

3.1 Taping of Minutes.

Within the Previous meeting it was agreed upon that all meetings moving forthwith would be recorded and destroyed within seven days for accuracy. It was decided that this was not practical and that minutes would be destroyed once the minutes of the next meeting were approved.

3.2 Recording of meeting attendance

Darryl stated that there was an issue within previous meeting minutes regarding the accuracy of who was present within various sections within the meeting.

It was resolved that whenever members leaving the meeting would be recorded.

Tim stated that action items be closed within minutes and current and active items be brought forwards to the next committee meeting. Current action items were not included within the meeting agenda. This was agreed to do.

3.3 Members Complaint – Serene

A complaint was received by a club member, outlined her complaint. Tim stated that this must be discussed and a clear course of action must be agreed upon to move forwards on the matter.

Tim stated that fairness must be presented to both parties, the first being towards Serene who has made a formal complaint against Tama as well as providing a fair argument for Tama due to Serene's email containing a certain level of inaccuracy. Clarification is required with regards to Serene's statement and how she was approached by Tama. A discussion is required in order to prompt Serene to reflect upon her statement with the possibility of amending her submission. A discussion needs to be held for both parties on moving forwards, and how a resolution can be reached and whether or not an independent arbitrator needs to be involved. Tim suggested that individual meetings be held for both Tama and Serene. It was suggested that no meetings be held singularly and at least two committee members be present for the meeting.

Tim suggested that both himself and Susan organize a meeting with Serene to gain clarification on the complaint she provided. Furthermore, stating that she stated that the complaint in which Tama provided to tennis west was directly addressed towards her, when in fact it was addressed towards the team. It was resolved that Serene had been acting in her capacity as pennant coordinator.

It was resolved that Tim and Susan would meet with the parties and to try to have the matter resolved.

3. Correspondence

No correspondence was included within the meeting agenda, this was again attributed to an administrative error to which Tim explained that correspondence both inwards and outwards be recorded so that committee members are aware of the communication within the office.

Tim stated that no correspondence be added in for this meeting due to committee members not being given the chance to read the correspondence prior to the commencement of the meeting, and would not be accurate nor fair if added into the minutes retrospectively. He stated that the correspondence of the current meeting as well as the next be amalgamated as a means to preserve accuracy.

5. Treasurer's report.

Mark stated that RKPTC has adopted a new accounting software, due to previous issues being experienced with other software. RKPTC has now switched to MYOB, which has provided a fairly clear picture of the clubs financial position although not the most accurate. In order to increase this financial inaccuracy, Mark proposed a meeting with Darryl to discuss what this position.

He stated that based on his review of the previous years budget, RKPTC owe the ATO withheld tax when the previous administrator was in office.

The committee was presented a profit and loss balance sheet from the past month, as well as a break down of the summer league costs which was requested by Julie. Julie stated that the budget for league had an absence of ball costs which was approximately \$2000.00. Mark stated to his records there was no presence of ball purchase which was explicitly stated. He raised that there has been an issue with previous banking software where purchases were made without a clear label or statement as to the items being purchased. It was this reason why MYOB was adopted as well as providing and requesting both invoices and purchase orders, as a means to eliminate untracked and accounted expenditure.

Discussion was raised regarding the uniform allocation within the budget which equated to \$1543, paid by the club. To which, Bruno commented that Astrid (Women's state league captain) \$3750, allegedly for league costs, due to inequality in pay rates between the male and female league players. Tim questioned how this was recorded, to which Bruno stated that previous banking statements and records would show this. Tim stated that the committee was unaware of this practice, and an investigation would be taken into this. Mark commented that he can meet with the previous treasurer cite this. A figure of \$10,850.00 was quoted from the budget labeled under Diadem, which was clarified by both Greg and Tim as encompassing all club shirts for both social and league. Susan Tay clarified that any club member is entitled to order a club subsidized shirt, to which the members payments have not been included within the budget as expenses and balances.

Tim stated that there was an absence of an income column within the balance sheet and that both expenditure and income must be present in order to fully understand the clubs financial position. Mark stated that the previous administrator utilized the website try booking for purchase of club shirts. Julie stated that it is unknown how much of the budget is to be allocated towards both summer and winter league costs as well a junior tennis. Based on the figure of 210 cans of balls being returned and subsidized, it would be far less than the projected amount last year.

Susan queried whether the budget includes a cost code so that purchases, expenses can be itemized within the budget. Tim further explained the need for summaries which encompass broad categories such as league and social, suggesting different coding structures to be implemented for improved identification.

Tim stated that records have to be dated back to July and questioned whether or not various codes can be allocated expenses retrospectively. Mark stated that an imported data can not be changed and have a code attached, however can conduct further investigation on the matter.

Tim expressed some concern for the lack of budget allocation for infrastructure. Stating that the budget must take into consideration various infrastructural improvements and preservation of heritage items, as a part of the club's responsibility.

With relation to the league costs, Mark commented that a large portion of the budget is allocated to league costs citing it as overly expensive. These costs place a hindrance on the financial goal of reaching \$280,000.00 total in club savings. Mark stated that attention must be paid to the various costs and whether or not alternative routes can be sourced as a means to lower over all club expenditure. Furthermore, it was mentioned that potentially league teams could resort back to sponsors as a means to offset club expenses and league costs.

A discussion regarding pennant and state grade entry fees as well as administrative and affiliation fees within the budget was presented. Greg explained that both pennant and state league entry fees which amounts to a high cost is covered by the club, proposed that pennant teams could potentially pay for their own entry fees to once again offset club expenditure. Furthermore, he explained that Next Gen cover the administrative and affiliation fee which incorporates insurance amounting to \$8,952.50. Bruno commented that Next Gen have routinely paid for this fee and that moving forwards, the bill must be forwarded onto Next Gen.

Tim commented that moving forwards that the committee must seek a consistent approach to how money is allocated to various components of the club and ensuring that the budget is fair to all aspects and people involved within the club.

Mark further cautioned that the clubs expenses need to be aligned with the club's goal of \$280,00.00 as a contingency plan and safety net in the instance that Next Gen is unable to meet its financial obligations. Further commenting that the current budget is operating at a negative.

Darryl commented that based on the various comments and discussions raised over a number of years by members regarding financial contribution to the club, generally members are happy to pay for various aspects such as entry fees. Further commenting that various other clubs around Perth charge members pennant entry fees, and that based on our financial position we could potentially still cover part of the costs. Tim agreed stating that moving forwards the committee requires representation from the various sections of the club due to the overly high costs on league and social activities and achieving a balance.

It was generally agreed that it would be wise for the club to target a minimum of \$50,000 surplus within the reserve for the next 3 years as a measure of caution.

A discussion was brought forward by Tim regarding various comments and rumors he had heard circulating regarding that the incoming committee will not be providing state league payments. Tim stated that there has never been a discussion regarding not paying state league players, but rather stated that a discussion has consisted of finding alternative means of facilitating payment through avenues such as sponsorship.

Bruno stated that this has been an avenue which has been explored in the past and stated that if the committee is successful in their efforts that he is in support of it, to which Tim stated that it is a collective effort by all committee members.

Bruno warned that the club must work to efficiently organize and finalize the budget and state league allocation due to the high demand that the players are in around the Perth tennis sector. Mark agreed stating that it is worth securing these valuable players as an asset to the club.

Tim commented that various discussions have occurred over the recent months with Ryan (club coach) and further discussions will be arranged with league captains to discuss the matter further.

An action is required to amend the budget.

6. Approval of membership applications

The following list of members were moved by Greg for acceptance of membership application, the movement was seconded by Julie.

All applications were accepted.

Name	Date	Membership Category
Mathew Anderson	08/01/2022	ACE
Mathew Hutchinson	21/01/2022	SARKS
Mathew Bull		ACE
Georgia Pugh	13/01/2022	SARKS
Grant Elliot	11/01/2022	SARKS
Gayle Murphy	11/02/2022	SARKS
Jonas Anderson	11/02/2022	ACE
Gerard Doyle	11/02/2022	ACE
Anne Wilson	29/01/2022	ACE
Michael Gomes	09/02/2022	ACE

7. Subcommittee reports

7.1 Tennis Operations

Social Tennis

Julie reported that social tennis has not been the most successful of pursuits, this being partly due to the recent heat waves which have caused a drop in player's interest. However, asked the committee for suggestions on improving and increasing interest. Julie stated that Ted had put forth a suggestion to invite other clubs such as Dalkeith who will be playing a home match at RKPTC to join in with social tennis.

Tim stated that he had been in discussion with various clubs such as Dalkeith, Peppermint grove and Alexander park, with the idea of establishing joint social tennis. Tim stated that Dalkeith accepted the proposal of playing integrated social at home games. To which, Julie questioned if it was two-way relationship. Tim explained that when state leagues were to be hosted between the respective clubs, social would also be hosted as well as provide afternoon tea in an effort to increase the support of league teams as well as promoting social tennis. However, stated that efforts must be reciprocated both ways. Tim reported that alexander park was not able to agree to Saturday social due to lack of numbers however suggested Sundays, to which he stated that various alternating arrangements can be sorted.

Tim presented the idea of a tri club day competition between alexander park, Mount Lawley and Kings Park drawing on inspiration from that similarly done by Peppermint grove, Cottesloe and Dalkeith. Tim commented that during league seasons there are issues with court scheduling, however stated that the period after easter and club championships there are ample opportunities to host events of this nature.

Twilight Tennis

Julie reported that twilight tennis has been a success thus far and to keep the efforts up of promoting the bi weekly event.

Easter Tournament

Based on the planning and preparation done by the tournament operations subcommittee, Julie stated that the event is well under control and being managed. Tim commented stating that moving forwards, promotion of the event to other clubs and nonmembers is essential.

Darryl posed the question as to why the wooden racquet event is not being run as previously done last year. He stated that it was a popular and unique event. However, Julie stated that the feedback she had heard was not overly positive. Tim proposed that we gather interest from various players around the club willing to participate within the event, and logistically make it an invitational event which didn't not interferes with other matches within the tournament.

Tennis Attire

Julie stated that correct tennis attire must be discussed with Next Gen as well as the monitoring of individuals using tennis court facilities. Tim stated that he will contact Etienne regarding the matter to ensure that members are being monitored.

General

Julie stated that the current chairs being utilized to sit on courts are damaging the grass surface. As such, the tournament operations subcommittee have identified chairs in which have been utilized by other clubs, however raised concerns regarding the cost in accordance with the budget. Bruno stated that it is Next Gens responsibility to upkeep this and have in the past. Tim stated that Next Gen can be contacted to discuss how much they are willing and able to contribute.

Club Championships

Julie raised concerns regarding the quality of entries currently within the club championships. Tim stated that Ryan assured the committee that all state league players will be participating within the competition, however the closing date is on the 18th March and have ample time to increase entries.

7.2 Communication

Susan stated that Mike Staber has implemented a member's log in plug in, and is running background trials and when fully functional, will be passed onto the committee.

Tim questioned whether or not Mike is able to aid in the website outline process. He stated that Tatum has put forth suggestions regarding various improvements to both the website and the On the net publication, however requires assistance by someone who is experienced in website design to efficiently update the website.

Susan stated that she had been in contact with Brie, who was in charge of Next Gen and tennis max communications and social media, however stated that she would charge a fee.

Tim stated that it would be beneficial to hire an individual who is experienced in web design to assist Tatum with the process of updating the website and making it more accessible and appealing to the audience.

7.3 Governance

Darryl proposed that the club rules be updated to reflect the recent change and definition of membership and membership protocols within the club. Darryl stated that initial comments and feedback would be acquired from the committee members and potentially following with drafting a motion to the AGM for consideration. Darryl stated that the rules must reflect the current membership categories and definitions.

Greg stated that an issue may arise with proceeding with junior memberships and parents who are not members of the club. He commented that other clubs, has social or non-playing member categories, which allow volunteerism within the club without playing. Currently, parents must sign in as guests through Next Gen reception, which could pose various issues regarding a sense of belonging and being involved within the club.

7.4 Heritage

Nil

7.5 House of Grounds

Tim stated that he has been in discussion with Etienne regarding both the water systems to the courts as well as access to the lower courts.

Tim has also contacted BGPA in hopes of a confirmation to do a walk around and discuss the revegetation surrounding courts to improve court grounds.

7.5 Membership

Julie noted that membership applicants' names must be placed on the notice board for two weeks prior to the acceptance of the application and must be upheld.

Greg stated that there are a large number of individuals who are no longer ace members / club members of Kings Park. Greg expressed that the efforts of cross-referencing membership lists provided by Next Gen has not been a simple task. Greg stated that unless regular cross references are done, various members names will remain on club members list.

We hope to have this sort out in the near future.

7.6 Social Events

Ben has stated that the movie night has been under control and that advertising for the event can commence shortly with the space of a week. Ben commented that the movie night will highly likely break even, and posed the question to the committee on whether or not they would like more events added within the calendar.

Julie stated that the junior involvement and events have been successful, however questioned whether moving forwards more attention must be paid towards junior events.

Tim stated that there are two sections towards the juniors tennis scheme. The first being a group in which monitors the weekly and daily tennis activities of the juniors and the second being the aim for the juniors and a pathway program to ensure longevity. This groups consists of Tim, Etienne, Mark and Ted.

Julie mentioned that as a club we are not catering for a certain age bracket of juniors, questioning that besides Ryan, its uncertain of who is currently responsible for these players. Greg responded stating that Next gen currently has no junior membership and as such junior players are affiliated with the club through Ryan's coaching business and pennants. Furthermore, stating that if a junior membership at Next Gen

can be made available and accessible then the club is able to cater and provide a pathway for these players. Tim stated that currently the junior membership is currently being developed and awaiting approval.

Tim stated that the overall goal for the club is to build players from juniors and have a stable program to carry them through as opposed to poaching players which does not promote an overall positive message and club morale.

Julie stated that she would within the short-term future like to see a greater interest being paid within the current junior players and provide more interactive and enjoyable events. Moreover, establishing more responsibility of this age bracket as opposed to relying solely on Ryan.

8. Notice of Motion

Greg proposed a motion that the maximum amount that can be allocated from RKPTC funds for men's and women's state league for the 2022/2023 is \$8000 each team which was seconded by Darryl.

Mark stated that it is perhaps a better solution would be to attract sponsorship to a certain level as opposed to capping expenses.

The motion was defeated however, with several committee members noting more discussion was required.

9. General Business

9.1 League Regulations

Julie posed a question to the committee regarding pennants and the regulations allowing individuals to qualify to play league finals with Tama's team. Ben stated that he has played one tennis match which was done in accordance with the rules, Darryl stated that an individual must play a minimum of 5 matches in order to qualify for a final, to which Ben stated he had not reached and would not play.

Susan Tay stated that it is the captain's responsibility to play and field players in accordance with the rules stipulated by Tennis West, and if unsure to refer back to the rules.

9.2 Glen Fowles

Bruno stated that the team from the dispute of Glen Fowles with tennis west had not received a copy of the letter and should be entitled to a copy. Darryl stated that there should be no reason as to why the letter can not be distributed to the club captains.

9.3 Safety and security

Julie mentioned that there is an increased amount of people who have access to the safe box code in the lower pavilion, proposing that it must be changed. Tim stated that there must be governance regarding who is allowed the code, due the safety of

the office and heritage items in the old men's change room. Tim stated that Kartel sports and the committee have access to the code.

Next meeting

`14 March, 2022

Closure

The meeting closed at 8:02pm